

Equity Checklist - "Registered-TRUST"

"One set of each document"

Note :

A) Trading and Demat account both shall be opened in the name of TRUST itself.

1.	- Certificate of Registration of Trust under the Society Registration Act / Public Trust Act 1860 / Bombay Public Trust Act 1950 / Public Trust Act, of relevant state.
2.	- Board Resolution on Trust letter head for opening DP/Trading Account - (Format Enclosed)
3.	- List of Authorized Trustees on Trust letter head - (Format Enclosed)
4.	- List of All Trustees on Trust letter head - (Format Enclosed)
5.	- Copy of PAN Card – TRUST
6.	- Address Proof of TRUST (Any One of the following) a) Bank Statement / Passbook with latest transaction details for 3 months b) Electricity bill (Not more than 3 months old) c) MTNL/BSNL landline telephone bill (Not more than 3 months old) d) Proof of address issued by Statutory / Regulatory Authorities / Central-State Govt.
7.	-Copy of PAN card & AADHAAR Card of ALL Trustee (s)/Authorized Trustee(s)
8.	- Address proof of Trustee(s)/Authorized Trustee(s) duly self-attested by him/her self (Any One of the following) a) Passport (Validity period to be checked) b) Voter ID Card/PAN card c) Driving License (Validity period to be checked) d) AADHAAR Card
9.	- Bank Proof of TRUST (Any One of the following) a) Cancelled Cheque (With client name/MICR/IFSC and A/c no. pre-printed) b) Latest Bank Statement/ Passbook with Bank logo/MICR /IFSC/A/c No pre-printed req (Not more than 3 months old) c) Bank Verification Letter (ORIGINAL)
10.	- Copy of TRUST "Balance Sheet" for the last 2 financial years (to be submitted every year)
11.	- DEED of TRUST
12.	- Rs.1000 cheque in the name of "Emkay Global Financial Services Limited" - Account opening charges
13.	- Incase of other DP client master copy duly attested with stamp by DP official & self attested by BO require
14.	-GST Declaration with proof.
15.	UBO format Require with Pan and address proof

Note :

a) All TRUST documents should be certified by authorized Trustee(s)/signatory(s) with TRUST seal

b) IPV (In Person Verification) would be done by concern Branch/Franchisee/RM/BM.

c) Register office address of TRUST is mandatory to be field in KYC form

Board Resolution - On Letter Head

CERTIFIED TRUE COPY OF THE RESOLUTION PASSED IN THE MEETING OF THE BOARD OF TRUSTEES OF _____ AND HAVING ITS REGISTERED OFFICE AT _____ HELD ON _____ DAY OF _____, 20 ____ AT _____

RESOLVED THAT a trading & demat account in the name and style of _____ be opened with M/s. Emkay Global Financial Services Ltd., Member of the National Stock Exchange of India Ltd. (NSE), Bombay Stock Exchange Ltd. (BSE), Metropolitan Stock Exchange of India Limited (MSEI) Multi Commodity Exchange (MCX), National Commodity and Derivatives Exchange (NCDEX) and Depository Participant with Central Depository Services (India) Limited (CDSL) and Repository Participant of CDSL Commodity Repository Ltd and NERL of NCDEX and COMRIS of MCX etc. for the purpose of dealing on Capital Market/Cash segment, Commodity, Derivatives / Futures & Options segment or any other segment that may be introduced by BSE/NSE/MSEI/MCX/NCDEX and to open Demat Beneficiary Owner (BO) Account with M/s. Emkay Global Financial Services Ltd., in future and the said trustees be and are hereby authorized to honour instructions, oral or written, given on behalf of the Trust by any under noted authorized signatories:- Who is/are **Singly/Jointly/Severally** authorized to sell, purchase, endorse, negotiate and/or otherwise deal through M/s. Emkay Global Financial Services Ltd., on behalf of the Trust

Sr no.	Name	Designation	Specimen Signature
1.			
2.			
3.			

RESOLVED FURTHER THAT Mr. _____ Trustee and/or Mrs. _____ Trustee and/or _____ Trustee Be and are hereby **Singly/Jointly/Severally** authorized to sign, execute and submit such applications, agreements, undertakings and other requisite documents, writings and deeds as may be deemed necessary or expedient to open account and give effect to this resolution.

RESOLVED FURTHER to designate Trust Email id _____ to receive all the electronic communications on behalf of Trust & also Authorize Mr./Ms. _____ Trustee/Authorized Signatory of the Trust having mobile no. _____ to receive all the electronic communications & SMS communications on behalf of Trust, all the communications sent to us on this email-id shall be legal and binding upon us.

FOR, _____

Mr./Mrs. _____
Trustee

Mr./Mrs. _____
Trustee

Mr./Mrs. _____
Trustee

Note – Certified by All trustee

On Letter Head

List of Authorized TRUSTEE

Sr. no.	Name	Photo	Specimen Signature with TRUST seal
1.			
2.			
3.			

For_____

Mr./Mrs. _____
Trustee

Mr./Mrs. _____
Trustee

Mr./Mrs. _____
Trustee

Note – Certified by All trustee

On Letter Head

List of ALL TRUSTEE as on _____

Sr. no.	Name	Designation
1.		TRUSTEE
2.		TRUSTEE
3.		TRUSTEE
4.		TRUSTEE

For _____

Mr./Mrs. _____
TrusteeMr./Mrs. _____
TrusteeMr./Mrs. _____
Trustee**Note – Certified by All trustee**